



**September 2018**

**Welcome Officials – The CYO of Long Island (2018 – 2019) Program Year**

CYO requires that you complete the following information from our website and return it to our office via email, fax or mail in order to officiate for CYO:

- **A NEW online Registration form**
- Virtus Training Certificate (This is a one time requirement. If your certificate is already on file, please disregard )
- W-9 form (If we have this on file in the office there is no need to submit unless information has changed)
- Direct Deposit form –We highly encourage everyone to receive payment by Direct Deposit. (If we have your Direct Deposit on file in the office there is no need to submit unless banking information has changed).

All officials are assigned to a "home base" region, based on where you live. That region is coordinated by our Recreational Specialists. Refer to our web site and find the proper region and Rec. Spec. who will assign games.

Please communicate and understand the business practices of your particular assigner.

CYO **EXPECTATIONS** include:

- Arriving at a CYO Contest 15 minutes before scheduled game time.
- **Must review all CYO Policy and Modifications, and have them at all CYO Contests.**
- Communicate and confirm CYO games with home teams.
- Do not give or accept a CYO game assignment from another official without CYO Approval.
- NEVER accept fees at a game - Official Reimbursement must be issued by the CYO office.
- All Technical fouls and Uniform Violations MUST be reported ASAP to Mary Ellen Cain, ([maryellen@cyons.org](mailto:maryellen@cyons.org)).
- Accepting a CYO Game (verbally/ written) is a Contractual Agreement - CYO expects all officials to honor their contract, or fines will be assessed to noncompliant

officials.

If you have any questions please feel free to contact your primary assigner:

Phone: 516-433-1145

Basketball Region 1 & 2 ... Sue.... x 11

Basketball Region 3 and track ...Stacy... x 12

Basketball Region 4 and soccer.... Ginny ... x 22

Basketball Region 5 and swimming.... Elaine ... x 21

All Regions and volleyball ... Mary Lou x 15

When assigning games for High School programs, efforts are made to assign Varsity certified officials, pending their availability.

CYO looks forward to working with you for the 2018-2019 Program Year.

You will need Adobe acrobat to read and print "pdf" files.